



**St. Timothy's Episcopal Church
Vestry Minutes
March 11, 2019**

Present: Derrick Hill, Taylor Dinsmore, Bill Steverson, John Leavens, Rick Sommer, Beth Hackett, Buffie Harper, Gary Critser, Blake Pogue, Ginger Williams, Kitty Kay, Ed Novak, Eric Goddard (by phone)

Absent: Allison Cross

Opening: Derrick opened the meeting with a prayer.

Approval of Minutes: The February minutes were reviewed. John Leavens made a motion to accept the February minutes; Buffie Harper seconded the motion. The February minutes were unanimously approved.

Items for Discussion & Decision:

1. Stewardship –

A. Capital Campaign- Derrick handed out a report regarding what has been collected to date and the breakdown of what will be collected through 2022.

		2018	2019	2020	2021	2022
			Due	Due	Due	Due
Totals	\$1,813,290	\$668,700	\$301,523	\$309,233	\$272,667	\$261,167

He reviewed the Construction Cost Estimate Report submitted by Bill Wilkerson. Derrick is going to verify the “fire alarm system” will be added into the report. There was review of the Professional Fees, including surveying proposal, civil engineering, fire alarm documentation & negotiation, and architectural Fees, for a total of \$125,000. John Leavens made a motion to approve \$17,350 for surveying proposal, civil engineering and fire alarm documentation and negotiation. Buffie Harper seconded the motion. The motion was passed.

B. Annual Campaign- Derrick distributed the Financial Report. There was review of the first two months of 2019 with a comparison of 2018. We will receive a detailed Financial Statement at the end of the first quarter. There was conversation on how to make the congregation more aware of the ability to make your pledge through our website. The Operating Budget

Proposal was distributed. There was discussion regarding how to fill Cary Haney/Bookkeeper's position and what the cost might be. John Leavens asked if any action had been taken regarding investing the interest revenue from the Capital Campaign. There will be a 2.5% raise for all staff. Gary Critser made a motion to accept the 2019 budget; Rick Sommer seconded the motion. The 2019 budget was approved.

- C. Planned Giving** – Gary Critser distributed a report regarding Planned Giving. The total for all three Endowment Funds is \$325,837.53. Rob Robinson has agreed to give a presentation regarding endowments and how they work. Most of the endowments can be utilized for many building and grounds maintenance.
- D. Digital Giving**- Blake Pogue updated the Vestry on Tithely -- a way of paying/donating through texts. He will send an email out to all Vestry members, once the program has been fully set up, for the Vestry to access and perform a test run on the program.
- 2. Formation** – The Taize Eucharist began on Saturday, March 9th. The initial service had approximately 30 attendees. Rick Sommer reported the Formation Team is going to meet with the leaders of each Christian Formation area and find out what their needs may be for the upcoming school year. He would like to build on the aspect of Affinity Groups, such as the ones held at the Diocesan Convention. Bill Steverson is working on another Civil Discourse Forum to take place at St. Timothy's.
- 3. Community** – Derrick shared a few photos of our Parishioners in the community: MOST building shelving in the Care Closet at Brainerd High School, drawing of a wrap for our bus with the St. Timothy's logo that MOST is paying for, and 11 St. Timothy's youth attending Happening at Grace Point.
- 4. Other Business** –
 - A. 2018 Parochial Report** – Derrick distributed the report for the Vestry's review. Gary Critser made a motion to approve the report, and Bill Steverson seconded the motion. The Parochial Report was passed.

Closing Worship:

Derrick closed the meeting with the Song of Simeon.