

**St. Timothy's Episcopal Church**  
**Draft Vestry Minutes**  
**November 9, 2015**  
**6:30 pm**  
**Room 13 (Downstairs)**

**Present:**

Dave Head, Senior Warden  
Scott Gaskill, Junior Warden  
John MacCoon, Outreach  
Derrick Hill, Rector  
Sarah McKenzie, Clerk  
Blake Murchison, Evangelism  
Leigh Althaus, Stewardship  
Joe Johnson, Building and Grounds  
Dan Durant, Pastoral Care  
Chip Langley, Vestry elect  
Cathy Pyron, Worship  
Tonda Rawls, Parish Life (via skype)

**Absent**

Robert Hartmans, Assistant to the Rector.  
Bill Chimley, Christian Education  
Uno Avisto, Administration

**Staff Highlight**       None

Father Derrick opened with a prayer.

**Meditation:** Dave Head read the letter from Linda Voychevsky thanking the St. Timothy's family for Father Derrick's pastoral care of her mother and officiating at her funeral. Comments were made about practicing what we preach about being welcoming and inclusive. Derrick commented that he received as much from his interaction with her as she did from him.

**Approval of Minutes**

Motion #1: John MacCoon moved to approve the October minutes, Blake Murchison seconded and the minutes were approved.

Motion #2: Scott Gaskill moved to approve the Annual Meeting minutes, John MacCoon seconded and the minutes were approved.

**Financial Review** Dave Head led off with the comment that we are not caught up with pledges to date but better off than last month. John MacCoon questioned that MOST funds are not under a particular Vestry liaison and John has been asked to move these funds under Outreach. Dave Head commented that MOST is under Inreach and allocation of their funds is supposed to be approved by a meeting of MOST. MOST has not been active and has no elected officers or annual meeting for the last two years. MOST raises money via the Christmas Tree sale and also has a golf tournament. In the past profits were originally planned for scholarships but have instead gone to the Outreach ministries. Dave noted that for MOST to continue they need to operate within their By-Laws and if not the Tree Sale or

other activities should fall under the Outreach budget. After this year's sale is over a decision needs to be made. Dan Durant moved to approve the financials.

Motion #3: Joe Johnson seconded and the Financials were approved.

### **Items for Decision & Discussion**

- A. Annual Meeting and New Vestry Members Welcome: Dave Head welcomed Chip Langley to the 2016 Vestry. Judith Miller and Cathy Robbins were not able to attend tonight and will be at the December meeting as will Bill Chimley. Dave asked for comments on the annual meeting. Comments were made by Leigh Althaus, Dan Durant and Cathy Pyron as to the more comfortable setting and efficiency of having the meeting in the Parish Hall. A suggestion was made that the election could be held right before the service begins. We will also be looking at whether we need to amend the By-Laws to remove the majority requirement of the top 4 vote getters. It was also good to thank those that did not win for running.
- B. Notice of Approval of Motions: The following motions were approved by email on October 28<sup>th</sup> by a vote of 10 to 0. (Motions #4 and Motion #5)
  - a. Motion to approve serving wine at the Altar Guild social on October 28, 2015.
  - b. Motion to approve serving wine and beer at the Progressive Dinner on November 7, 2015.
- C. Stewardship Campaign: To date we have 113 pledges with a total of \$480,534 vs. 143 for \$314,000 last year. We should have more detailed information at the December meeting. Dave Head noted that the Finance Committee has met once and has been working on the budget and needs a closer income number to finalize the budget. They will meet again on December 10<sup>th</sup>. Leigh Althaus and Father Derrick noted that the planning for next year's Stewardship Campaign will need to begin early next year.
- D. Preliminary 2016 Budget Projections: Dave Head noted that excess from 2014 budget was put into reserve funds and then used to balance the 2015 budget and this may not be available or appropriate for this year. The office has a \$6,700 line item for improving computers. Another issue is the need to increase salaries so a decision needs to be made on what percentage to increase. The budget also includes an additional staff position for the Christian Formation Director. Some of these line items moved from Administration to the specific ministries. The Outreach commission budget has been increased to 5% of the operating budget. The bottom line is that the total budget is \$902,630. Last year's budget was \$821,000. Dave distributed a pie chart to show how the money is being disbursed. Comments were made about how the preschool utilities should not be an Outreach expense, but the argument was that the tuition could not be increased without making the preschool uncompetitive with other preschools on the mountain. There were a number of comments on the excellent reputation of the preschool and the benefit to our church of having the preschool. Comments were made on the Vestry needing to review their budget and decide on how to allocate the preschool utility expense. Dave Head reviewed the portion of our expenses that we have in the budget and showed that some of those are reimbursed by the Preschool. Scott Gaskill questioned why there was a property tax line item for the Preschool.
- E. Water Drainage Report and Plan: Father Derrick has received the water drainage report and plan. LDA Engineering proposed to do 5 different jobs. One that we are concerned about is the drainage pipe on the east side of the building. Father Derrick is getting clarification of the scope and the cost on this before presenting the plan. The other job we need to look at is the work at the rental house which would increase the size of a drain, clean out the ditch and improve the slope on the side of

the house. These are the two areas that need to be addressed soon. He will have the final plan and estimates for the December meeting.

- F. Buildings and Grounds Allocations to Furnaces and Upstairs Bathrooms Repair: We have unanticipated expenses for replacing two furnaces - one at the rental house and one in the Nave. We expect the unit for the area under the nave to go out in the near future. The price has not varied from the unit that was replaced a couple of years ago. These funds will come from the reserve of \$12,000 that was set aside for this. We have also committed to remodeling the bathrooms upstairs to accommodate a handicap bathroom and changing station. The estimated cost for the bathroom remodel is about \$28,000 but we will vote on it as part of the budget process.
- G. Vestry Lock-up: Dave Head noted that there is no longer a need for Vestry lockup because of the 5:00 service. He opened it up for discussion and motion. Most agreed that it was not necessary but a concern was that some people were not ready to leave when the ushers were, and suggestions were made on a remote locking system, retooling the doors that need to be locked with a key and having a Vestry person lock up after the 5:00 service. Derrick suggested that we suspend the lockup and train the youth leaders to lock up at 8:00 pm and that we re-implement if it does not work. We may need to re-implement for the summer.

Motion #6: John MacCoon moved to suspend the Vestry Lock-up, Joe Johnson seconded and the motion was approved.

- H. Marriage equality, solemnization of a marriage, and liturgical resources for marriage (approved by the 78<sup>th</sup> General Convention of the Episcopal Church). Dave called out attention to the handouts that came out of the General Convention. When Bishop Young arrived we approved the blessing of same sex marriages because at the time only DC has legalized gay marriage. So at the time we had a parish forum and there was only one parishioner objected so the Vestry approved the Blessing two years ago. Now that same sex marriage has been approved in most states the parishes need to decide whether to allow them in their parish. Bishop Young has asked for this. It is still at the discretion of the clergy to marry any couples. The question is how do we present to the Parish so everyone understands and then voting as a Parish. Planning on how to present to the parish will occur in December for a Vestry decision early next year. Derrick noted that the difference between the blessing and the marriage rite are one or two words. The big difference has been elevated to the sacrament and involves the blessing of a lifelong commitment.

### **SWEEPSA FOCUS for Vestry Meeting – none**

**Rector's Report** The Vestry retreat is scheduled for January 15<sup>th</sup> at St. Mary's Retreat Center. Derrick and Ward Ewing are putting together an agenda for discerning the best structure of the Vestry with a more collaborative approach than the SWEEPSA silos. The 5:00 PM service has settled into an average attendance of about 50. This has allowed for some growth with total attendance of 270. Beginning November 29<sup>th</sup> there will be a Celtic Advent. The 6<sup>th</sup> will include a flautist. The Harvest Hymn Festival is November 22<sup>nd</sup>. The search process is going slowly and Derrick is focused on that. There is a possibility to have a supply deacon for the interim period.

**Wardens' Reports** Dave hopes to have delegates by November 15<sup>th</sup> and he has no volunteers to date. He said Bill and Gail Chapman were happy to go again next year. Leigh Althaus volunteered to go and Alison Chimley attends anyway and will be an alternate. Robert Hartman's Celebration of Ministry is best to be held in January or February after the busy Christmas season. Dave Head is putting together a record of his sermons in an audio

book and Chip Langley is putting together a memory book. The Vestry Christmas Party will be at Dave's house on Friday December 18<sup>th</sup>. More details to follow.

**Other Business** Leigh Althaus noted that she is serving on the Innovative Community Ministry Fund of the diocese which can be a source of grants for different ministries. Derrick is also checking on the Diocesan Newsletter and notice to parishioners about scholarships and other opportunities. Also four of our youth are participating in the Youth Happening of the Diocese. Jean Dolan's 100<sup>th</sup> birthday was discussed and Derrick commented that Jean was a scout leader for a number of years and a group from the scouts would be coming to the 8:00 service next week to sing the Kyrie and a Muslim from the group will be at the Rectors forum.

Adjourned 8:35

### **Addendum to October 12th Vestry Agenda**

#### **November 2nd**

##### **Vestry Officers**

5:30

#### **November 8th**

##### **24th Sunday after Pentecost**

10:30 a.m. Rite II – Nave

Annual Meeting

#### **November 9th**

##### **Vestry Meeting**

6:30 Room 13

#### **November 15**

##### **25th Sunday after Pentecost**

8:00 a.m. Rite I – Chapel

10:30 a.m. Rite II – Nave

5:00 p.m. - Nave

#### **November 22nd**

##### **26th Sunday after Pentecost**

8:00 a.m. Rite I – Chapel

10:30 a.m. Rite II – Nave

5:00 p.m. - Nave

#### **November 29th**

##### **First Sunday in Advent**

8:00 a.m. Rite I – Chapel

10:30 a.m. Rite II – Nave

5:00 p.m. - Nave