



**St. Timothy's Episcopal Church  
Final Vestry Minutes  
September 14, 2015  
6:30 pm  
Room 13 (Downstairs)**

**Present:**

Dave Head, Senior Warden  
Scott Gaskill, Junior Warden (via Skype)  
Bill Chimley, Christian Education  
John MacCoon, Outreach  
Derrick Hill, Rector  
Sarah McKenzie, Clerk  
Blake Murchison, Evangelism present after the Meditation  
Leigh Althaus, Stewardship  
Uno Avisto, Administration  
Cathy Pyron, Worship  
Tonda Rawls, Parish Life

**Absent**

Joe Johnson, Building and Grounds  
Dan Durant, Pastoral Care  
Robert Hartmans, Assistant to the Rector.

Dave opened with a prayer for the Parish from the BCP.

**Meditation for Vestry Meeting** John MacCoon presented a meditation on the virtue of humility. This included readings from "The Road to Character" by David Brooks featuring people that the author thinks are examples of great character. Brooks' opinion of the common thread among these people is humility. Other quotes were from Confucius, St. Augustine, Rick Warren, C. S. Lewis, Charlie Sheen, Thomas Merton, Siobhan Wilde, and Thomas Moore. He ended with Carl Sagan's meditation on the Voyager's view of the tiny blue dot of earth from Mars.

**Approval of Minutes** Dave Head moved to approve the Minutes, Cathy Pyron seconded and the minute were approved.

**Treasurer's Report** Dave Head reviewed Nancy Ruby's notes on the pledge contributions to date. Nancy noted that she only had one question for Cary on the August reports and Carey was doing a great job. The YTD deficit of \$5,185 is less than 1% of income. Dave also noted that the budgeted pledge income was higher than actual pledges but plate income and expense savings are likely to make up the difference.

**Items for Decision & Discussion**

- A. Job Description for Children's Christian Formation Director



Motion #1: Approval of the Job Description for Children's Christian Formation Director (as modified), and approval of the part-time staff position of Children's subject to funding through the annual budgetary process with the deletion of the sentence on assisting the Rector with planning speakers for the Rector's forum . Dave Head so moved and John MacCoon seconded and the motion was approved.

- B. Cub Scout Pack 3076- Dave Head noted that their recruitment has gone well and there are 120 boys. Derrick noted that they are extremely well organized with strong leaders and there will be a good partnership with us. Dave said they will be meeting once per month for a pack meeting and weekly Den meeting every Monday. They will use one undercroft room that has been decorated by them as well as the other undercroft room, three classrooms and Duke's Den. They cleared away a dead tree and added a bench. They are interested in doing similar projects around the church. EFM rescheduled one of their weekly meetings to accommodate. The pack is in compliance with our agreement for use of the facilities. They have had their charter approved with St. Timothy's. Their insurance policy indemnifies the churches where they are meeting. There are some opportunities for bringing in some of the leaders as new members. Philip is planning a Halloween organ recital on October 19<sup>th</sup> called Pipes and Pizza and has invited them.

Motion #2: Approval of use of Church facilities by Cub Scout Pack 3076 with new Pack Charter with St. Timothy's Episcopal Church. Dave Head moved, John MacCoon seconded and the motion was approved.

- C. Drainage survey and Rectory committee. Father Derrick met with an engineer from ASA. He was notified this morning that the engineer that was working on the plan left the company today. We do have a proposal from them for working on the outdoor commons. The outdoor worship committee will be reviewing before presenting to the Vestry.
- D. Mutual Ministry Reviews Robert Hartmans' agreement provides for the process on an annual basis so Scott Gaskill, Dave Head and Father Derrick met with him. Dave noted that Robert thought our strengths included a phenomenal and flexible worship experience, parental involvement with children's faith experience, not idolizing the Episcopal Church, and Zammarin. Areas for improvement include use of the SWEEPSEA model is outdated and more for a pastoral size church. The model results in programs working in isolation and more for pastoral size church. All needs to be tied to Outreach. Leaders need to remind themselves that it is ok to fail. VBS is an example in 2014 of not great after a good year in 2013. It is important to have openness to change and to try new programs. We need something better for newcomers. We have made progress. An example is new folder



newcomer's packet. Also our system allows for over functioning people burning out. We need to support collaborative groups of volunteers.

- E. Wednesday Night Offerings: We have discussed how we have struggled on planning activities for Wed night. We have had an offering during Lent remembering George Choyce's presentation that was well received and the dinners that were continued without a program and attendance fell off. Fellowship without a program has no purpose. The Taize series went well during Lent this year. Dave Head asked the Vestry for ideas. Bill Chimley noted that for his demographic balancing children's activities and homework, meals appeal to them but other time commitment would be a problem. Dave Head noted that there have not typically been activities for kids. Scott Gaskill noted that many kids from our church go to the Presbyterian Church on Wed. night and we would be competing with that. He suggested bringing adults together for community service outside of the church or to educate on outreach opportunities. Leigh Althaus also noted Wednesday could be a forum for year-round stewardship. Uno Avisto was concerned about people assuming we were focusing on raising money. Leigh Althaus and John MacCoon noted that it would not be fundraising but be a focus on outreach. Scott noted that an offering at their church in Knoxville called Food, Fun and Funeral planning was an intergenerational offering discussing spirituality of dying, financial and legal planning, medical issues etc. Leigh Althaus suggested the ALPHA class. Tonda Rawls suggested a Study of Women in the Bible. Father Derrick noted we are not going to jump into anything right now but he wants us to continue to discern, pray and plan for it. Ideas are for once a month, or a series, or seasonal offering. Emphasis was again on how much children are overcommitted. Leigh Althaus also mentioned a financial planning class which Father Derrick thought would be a good series for January.
- F. Parish Meeting Format: Dave Head said the addition of the 5:00 service might require a change for the annual meeting. The Option of having it on a weeknight was discussed. Father Derrick noted another option of having the meeting last all day so one can attend during their regular service time. Dave Head said the bylaws regarding the Vestry votes may not work for this because of having to have a majority vote and second ballot. This would be difficult to work with an all-day meeting. The meeting is scheduled for November 8<sup>th</sup>. We have to have a minimum of 50 people. Dave noted that at the first meeting of the Vestry in 1955 the women could not run but provided a meal and held on a Monday night. Derrick is reluctant to cancel the 5:00 service. Sarah McKenzie suggested the runoff on the next Sunday. Father Derrick suggested filming the body of the meeting for Christian Formation portion of that Sunday. Another option would be to hold the meeting during the day and ask the 5:00 crowd to come by for the meeting. All are encouraged to think about option so that we can make a decision at the October meeting.



- G. Associate Rector: Dave Head noted that Father Derrick would like to have a small committee of about 6 to act in an advisory capacity to help in the process of calling an Associate Rector. Father Derrick answered a question from Scott Gaskill on whether the Associates were appointed by the bishop and Derrick noted that he would have input from the bishop but would make the decision and present to the Vestry.

Motion #4: Motion to establish an advisory committee for the hiring of a new Associate Rector. Dave Head moved, Cathy Pyron seconded and the motion passed.

- H. Additions to the Agenda:

Dave Head noted that the Cub Scouts wanted to use our tax exempt number to order pizza for the meeting tonight. They have not yet had time to get their own number. Their policy has been that if their charter is with the church they can use the church's number.

Motion #5: Motion to allow the Cub Scouts to use our tax exempt number for meeting food purposes. Leigh Althaus moved, Dave Head seconded and the motion was approved.

Scott Gaskill noted that his work travels with his new job in the Carolinas require him to step down from the Vestry because he can't devote all the time that the vestry deserves. He was employed in Chattanooga when he accepted the position with the vestry and serving as Junior Warden. They will continue to be members of the church until his son finishes high school. He will be stepping down at the end of this year leaving 2 years remaining. Dave noted that we could fill the position with a vote of the vestry so we would not be electing someone at the annual meeting. Also the question is whether this should be a vote of the 2016 vestry and 2015 vestry. This could be a vote in December of the 2016 Vestry-elect.

A discussion was held on the temporary use of the rental house.

Motion #6: To allow the rental house to be used beginning in September 2015 by a specific member of the diocese for up to 30 days. Dave Head moved and Blake Murchison seconded. The motion was approved.

**SWEEPSA FOCUS for Vestry Meeting** – Outreach – John MacCoon: John said that Outreach is thriving. Outreach Sunday, produced a brochure that is at the front door. Contact number for volunteers is included. Current outreach focuses are Met Min, St. Isidore's, Family Promise, NEEMA, Community Kitchen and MacLellan Shelter, Signal Mountain Social Services, Haiti Children's Nutrition Project, Honduras Medical Mission, Thrift shop and Hosanna. The Commission has expended \$20,100 of their \$22,686 budget. The budget has grown by Fr. Talbird leaving \$1,000 from his discretionary fund and the Easter loose offering of \$1,143 also was added. Also St.



Isidore's has not needed all their allocation. The Commission will meet in October to decide what to do with \$4,700 remaining. The 2016 Budget request is being considered but John is suggesting to gear outreach to a percentage of the operating budget since the need is endless and cannot be forecasted. Current is 2.76%, John's goal is to work toward a 10% goal but would propose 5% for next year. Also we need to define what counts as outreach. The number in the budget includes the funding to the Diocese, the Thrift Shop, and utilities for the preschool etc. So we are talking about the discretionary outreach only. Father Derrick noted that we are inviting Parishioners to increase their giving proportionately each year. Dave Head noted that budget forms are due and also thanked all for their participation in the Ministry Sundays. Leigh Althaus said that we need cabinets for Godly Play for the rooms that IHN and the Cub Scouts would be using. Father Derrick will ask Jabus to look into that. Father Derrick noted that Joe Galbraith has joined as a coordinator to Hosanna with Molly Miles. He and his wife have transferred from St. Albans.

### **Rector's Report**

Father Derrick noted that the homecoming event went well this past Sunday and was a huge success with a great Parish life event. The New 5:00 service will start this Sunday. We have over 2000 touches on Facebook and he asks for Vestry support. The Vestry retreat will be helpful to be off campus. He is suggesting St. Mary's for Friday night and during the day Saturday on January 15<sup>th</sup>. Sarah McKenzie will send out an email requesting a response to Derrick this week. He also passed out the calendar.

### **Wardens' Report**

Dave Head noted that he had prepared an index of Vestry resolutions for the last three years. Sarah McKenzie can provide copies to any that need it. Dave noted that neither our Bylaw revision nor Amendment to Robert's LOA have come back yet from the Diocese. They are looking at the statement on vacation day use prior to his leaving at the end of the year and whether unused days should be forfeited or paid.

### **Other Business**

There was no other business and the meeting adjourned at 8:22.



## **Addendum to September 14th Vestry Agenda**

### **September 8th**

#### **Vestry Officers**

5:30

### **September 13th**

#### **16th Sunday of Pentecost**

8:00 a.m. Rite I – Chapel

10:30 a.m. Rite II – Nave

Lockup: Head

### **September 14th**

#### **Vestry Meeting**

6:30 Room 13

### **September 20th**

#### **17th Sunday of Pentecost**

8:00 a.m. Rite I – Chapel

10:30 a.m. Rite II – Nave

5:00 p.m. - Nave

Lockup: Johnson

### **September 28**

#### **18th Sunday of Pentecost**

8:00 a.m. Rite I – Chapel

10:30 a.m. Rite II – Nave

5:00 p.m. - Nave

Lockup: Avisto

### **October 4th**

#### **19th Sunday of Pentecost**

8:00 a.m. Rite I – Chapel

10:30 a.m. Rite II – Nave

5:00 p.m. - Nave

Lockup: Durant