

St. Timothy's Episcopal Church Facilities Use Rates

SERVICES PROVIDED	RATE
Basic Church	\$200
1. Setup	
2. Clean Church (before and after)	
3. Remove flowers, etc.	
4. Add & remove 40-100 folding chairs (additional charge)	\$75
Basic Church Plus	\$350
1. Basic Church services above	
2. Change floor plan (removal or change of seating Arrangements)	
Chapel	\$150
1. Setup Prie-dieu	
2. Clean Chapel (before and after)	
3. Remove flowers, etc.	
Parish Hall Meeting	\$150 \$75 for parishioners
1. Setup and take down chairs and tables	
2. Clean hall before and after	
Parish Hall and Use of Kitchen	\$500 \$250 for parishioners
1. Setup and take down chairs and tables	
2. Clean hall before and after	
3. Clean kitchen before and after	
4. Wash and put away dishes, utensils, etc.	
5. Wash Church tablecloths and take to cleaners for pressing (additional fee)	\$2.50 per tablecloth
Other rooms	
1. Classrooms	\$15@
2. Nursery	\$25
Beverage setup (additional fee)	\$20
Sexton fee*	\$25/hour
(* included in room use fees; may apply to cancelations less than 48 hours prior to event)	
Use of Copier	Donation appreciated
Refundable damage deposit	\$200

Application to St. Timothy's Episcopal Church to waive certain rates made by non-profit, non-political organizations that further the mission of the Church may be considered and decided by the Vestry.

Revised May 11, 2015